



MINUTES OF A MEETING OF THE CABINET HELD ON 20th JULY 2023

PRESENT: Councillor P Turner (Chair), Councillors T Jay, A Cooper, S Smith, P Thompson and M Summers

The following officers were present: Andrew Barratt (Chief Executive), Rob Barnes (Executive Director Communities), Joanne Goodfellow (Assistant Director Finance), Paul Weston (Assistant Director Assets), Wendy Smith (Head of Environmental Health), Sarah Gear (Senior Licensing Officer), Tracey Pointon (Legal Admin & Democratic Services Manager) and Tracey Smith (Democratic Services Assistant)

17 APOLOGIES FOR ABSENCE

There were no apologies for absence

18 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

19 MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting held on 29th June 2023 were approved and signed as a correct record.

(Moved by Councillor M Summers and seconded by Councillor S Smith)

20 QUESTION TIME:

None

21 MATTERS REFERRED TO THE CABINET IN ACCORDANCE WITH THE OVERVIEW AND SCRUTINY PROCEDURE RULES

None

22 FHSF UPDATE

Report of the Leader of the Council to provide an update on the Future High Streets Fund (FHSF) programme of works.

RESOLVED That:

Cabinet endorsed the report.

(Moved by Councillor A Cooper and seconded by Councillor T Jay)

23 WRITE OFFS 1 APRIL 2022 TO 31 MARCH 2023

Report of the Portfolio Holder for Operations and Finance for Cabinet to endorse the amount of debt written off for the period 01 April 2022 to 31 March 2023.

RESOLVED That Cabinet:

Endorsed the amount of debt written off for the period of 1st April 2022 to 31 March 2023 – **Appendix A-E** of the report.

(Moved by Councillor T Jay and seconded by Councillor A Cooper)

24 ARMED FORCES COVENANT

Report of the Portfolio Holder for Entertainment and Leisure to approve and endorse the commitment of the Council to the Armed Forces Covenant and associated plan.

RESOLVED That Cabinet:

1. Endorsed the re-affirmation by the Council to the re-signing of the Armed Forces Covenant in February 2023 endorsing the Covenant Duty.
2. Approved support and commitment to the Staffordshire County Council plan.
3. Approved the Tamworth Borough Council Armed Forces Covenant work plan.
4. Delegated authority to the Portfolio Holder for Entertainment and Leisure and Assistant Director Partnerships to oversee the associated work plan and report on an annual basis to the Health and Wellbeing Scrutiny Committee.

(Moved by Councillor M Summers and seconded by Councillor S Smith)

25 SCRAP METAL POLICY 2024 - 2028

Report of the Portfolio Holder for Environmental Health and Community Partnerships to provide Cabinet with information and guidance on a new draft Scrap Metal Licensing Policy which requires Members' comments and approval prior to formal public consultation.

RESOLVED That Cabinet:

Endorsed the draft Scrap Metal Policy and approved the document for public consultation.

(Moved by Councillor M Summers and seconded by Councillor A Cooper)

26 MUSEUM ACCREDITATION

Report of the Assistant Director, Regeneration and Growth to seek Cabinet approval for the adoption and implementation of documents relating to the 2023 Accreditation review (Arts Council England) in respect of Tamworth Castle Museum and Collections.

RESOLVED That Cabinet:

1. Approved the adoption of the Forward Plan for Tamworth Castle and Museum 2023 -28, and the following supporting policies and plans: Access Policy, Collections Development Policy, Collections Care and Conservation Policy and Plan, Collections Management Policy, Documentation Policy, and Emergency Response Plan.
2. Authorised the Assistant Director Regeneration and Growth in conjunction with the Portfolio Holder Entertainment and Leisure to progress the Castle's Museum Accreditation process and make minor changes to the documents if required.

(Moved by Councillor A Cooper and seconded by Councillor P Thompson)

Councillor T Jay requested that Cabinet be updated on any minor changes that may occur.

27 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: That members of the press and public be now excluded from the meeting during consideration of the following item on the grounds that the business involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of

Schedule 12A to the Local Government Act 1972 (as amended).

(Moved by Councillor T Jay and seconded by Councillor S Smith)

28 UPDATE ON COMMERCIAL LEASE

Resolved: that the four recommendations in the report be approved

(Moved by Councillor P Thompson and seconded by Councillor A Cooper)

Leader